



Budd Bay Rugby Football Club Board of Directors

Meeting Minutes

October 21, 2009
Tumwater City Hall, 555 Israel Rd SW
Tumwater, WA 98501
6:30-8:30 p.m.

I. Call to order

Dan called to order the regular meeting of the Budd Bay RFC Board of Directors to order at 6:30 p.m. on October 21st in Tumwater City Hall. The following board members were present: Dan Smith, Chris Cousins, Debbie Lainfiesta, Tom Cusack, Erin Louis, and Kyle Mckown. Members Pat Norton, Lena Neal and Ryan Cole also attended.

II. Member Comment

Pat Norton announced that the U19 boys BBQ was held recently. Five new youth players attended as well as 13 returning members. Pat also discussed team kits and reported that kits are available through WAST Youth Rugby, which is now considered a State Based Rugby Organization. Re: kits from the National Guard, each team must apply for kits, and then WAST Youth Rugby decides where they go, likely to those clubs that did not receive them in 2009. Pat also commented on the regions for youth rugby in WA. stating that there were two regions, North and South. Budd Bay falls into the Southern (?) region.

III. Approval of minutes from last meeting

The Board reviewed the minutes from the last meeting. Kyle motioned to approve. Tom seconded the motion. The minutes were approved as written.

At this point in the meeting Dan motions to appoint Lena Neal as Secretary on the Board of Directors and Ryan Cole as Director at Large. Both provided statements of interest and commitment. Tom motioned to approve the appointments, seconded by Kyle (?). All members approve.



IV. Director Reports

Chris Cousins reports that members of the community surrounding Rainier Vista Park have complained about player's inappropriate use of grounds i.e. not using provided bathroom facilities. Dan asks that this problem be discussed with team. Dan then thanks the board for all their contributions that have given better representation of BBRFC at all matches.

Vice President- Chris reports that he is interested in putting in a request with Lacey Parks and Rec. that will allow BBRFC to attain a small permanent storage unit on the location of Rainier Vista Park. Also will be proposing that there be permanent posts on fields. Chris will contact City of Lacey. Chris also reports concern about making Steelheads a more substantial branch of the BBRFC. Discusses Youth and adult teams training together occasionally. Dan suggests that the coaches collaborate on making this happen, possibly through the development of a regular "coaches meeting".

Treasurer- Erin reports on the fundraising efforts she has made with the local fitness facilities giving them information on how they can sponsor BBRFC. Erin asks to clarify that Bandits training t-shirts sponsorship money goes to Bandits. Dan agrees. Erin then discusses that the Chase credit card terminal is not the best option due to high interest and large cancellation fee. Erin also reports that the free terminal program does not comply with QuickBooks. Erin suggests/ requests that BBRFC change the current tax year to shorter terms. Erin will provide more information at the next meeting.

Fields- Kyle reports that the current fields bill is totaled \$1,651.97 minus \$420 that has been paid. Kyle reports that last year BBRFC paid a total of \$1500 in unused fields costs. Kyle suggests some sort of cap be put on how many and what fields each team can reserve based on that teams budget. Dan suggests making all reservations but revisiting more expensive ones approx 1 mo. before match, and then again before the two-week non-refundable period. Chris suggests that friendly games that are scheduled to share fields with those teams who have already reserved a field when possible. Barbarians and Steelheads will share practice fields and steelheads will only practice twice a week. Kyle will ask Skyhawks Field about parking fees.



Senior Team Rep- Debbie reports that PayPal is going well but concerned about still receiving amounts owed after season ends. Board discusses how missed payments should affect players and members. The board agreed that a late payment has 5 days grace period. After 5 days, player is not eligible to play until payment is made.

U19 Team Rep- Tom reports that local high schools support hanging posters and flyers to recruit youth rugby players. All posters and flyers must be approved by school.

V.

- a) Attendance Policy- Kyle suggested minor revisions to the policy to clarify intent of the policy. Brief discussion. Chris motions to approve attendance policy. Ryan seconds motion and all members approve as amended.
- b) Credit Card Use Policy- Kyle motions to add "Board Members" to second paragraph and "President" to the last paragraph to clarify appropriate roles of the individuals. Tom motions to approve the policy as amended; Debbie seconds the motion. All members approve.
- c) Lowes Card- Authorized users of Lowes credit card are Dan Smith, Tom Cusack, Chris Cousins, Kyle McKown and Paul Bornemann. Dan reviewed the process for using the account, including the \$100 spending limit.
- d) U19 coaching- Pat Norton recommended Chris Cousins to take the lead as U19 Boys head coach. A brief discussion followed. Chris stated that he has the flexibility to coach trainings, but is unable to attend matches when the Women have a match, given his initial commitment to the Women. Chris stated his willingness to coach the boys if no coach is found by the next meeting. Dan stated that a decision would be made at the November board meeting, and that Tom should follow up on his leads and make a recommendation to the Board.

VI. Adjournment

Dan Smith adjourned the meeting at 8:30.

Minutes submitted by: Lena Neal

Minutes approved by: Budd Bay RFC Board of Directors