

Budd Bay Rugby Football Club
Board of Directors Meeting Minutes

1/1/2009
Dan Smith's house

I. Call to order

Dan Smith called to order the monthly Board of Directors meeting at about 6:30 on October 15, 2008.

II. Roll Call

The following board members were present: Dan Smith, Melissa Fritcher, Monti Sorem, Rachel Doyle, Kyle McKown, Debbie Lainfiesta.

Casey Kilduff and Mike Steenhout were excused.

Members present: Trevor Anderson

III. Approval of minutes from last meeting

The following clarifications were made to the minutes before they were approved:

- a) There is currently \$3560 in open invoices for the men (including dues to be paid this season) and \$523.44 for the women which include several members who may not return.
- b) Enforce dues paying before gear sales:

Dan thinks it would be logistically difficult to enforce this policy. There is already a standing penalty of not playing that should be enforced. Rachel thinks we should find a way to effectively encourage members to pay dues well in advance of the first game. Dan says that the policy is currently the Thursday before games.
- c) Dan suggested getting a credit card machine to bring to the pitch to accept credit cards for dues and merchandise. Rachel wanted to know who would be responsible for sending in the credit card slips and Dan indicated that would be the duty of the Treasurer.
- d) There are no fields available with storage facilities. And the biggest issue with the UPS scrum sled is that travel is difficult. Chris Cousins will be done repairing the scrum sled soon. He does not need help
- e) Opening a savings account with the Microsoft funds with interest going to the vision fund. This would be a standards savings account with no requirements to keep the money in there and no fees.
- f) The storage shed has been moved to a bigger unit and all four teams are now contributing.
- g) Barbarian logo and U-19 booster fund.

It has been suggested that we pay no MORE than \$200 but get this logo for free if possible. Kyle will talk to his design friend.

Because the booster funds were raised prior to us receiving 501c3 status and for the purpose of supporting travel for the U19 teams, they will still be maintained by the teams but no more funds will be put into that account and all expenditures must be approved by the appropriate people on each team. We have no further tax liability with this money.

h) Budd Bay Rugby balls

Dan is waiting on the design before purchasing these but Pete apparently has a bunch of the old yellow balls. We should look into these before we purchase new ones.

i) Minutes approved

IV. Member Comment

Trevor wanted to thank the board for sending Tim and him to the coaching clinic. He got critical information that can be used for taking over the Barbarian side. He is willing to share a CD he received that goes over the new ELVs and a DVD on scrum techniques. He suggests that anyone working in a coaching capacity should do the online coaching modules. Contact Trevor for more details.

V. Officer Reports

a. President

Report given as addendum to previous meetings minutes.

b. Vice President

Debbie looked into scheduling a charity even with Habitat for Humanity. She suggests holding off until May/June and scheduling two days. We could split the teams over the two days with either the adult teams going on one day and the U19 teams going another or the U19 girls and adult women going one day and the U19 boys and adult men going another. They only want 10 volunteers per day.

Debbie is also coordinating a Habitat for Humanity supply drive for nails, tools, etc for a game day or event in the future.

It was suggested that this event be put in the newspapers. Melissa is having trouble getting anything published. Monti suggested starting a month before an event and then escalate submissions as the event nears. Alex Goff may be a good tool in getting information published.

c. Secretary

No report given.

d. Treasurer

Dan handed out a breakdown of the finances during his addendum to last meetings minutes.

e. Fields Coordinator

Kyle presented a hand out listing all the known event dates and the fields they would be on with the expected cost, broken down by team. 3/7 is causing concern

because the U-19 boys have 2 games and the Bandits have a round robin. The teams are going to have to coordinate to work out who plays when.

f. Senior Team Representative

No report given. Rachel hasn't gotten reports on dues.

g. U-19 Team Representative

Tom said shorts got ordered for the U-19 teams and the girls will be having a meeting on sat from 10-12

h. Directors-at-Large

No report given.

VI. Open Issues

a) Website Updates – Dan Smith

Dan discussed the things that should be posted on the website including: meeting minutes, match reports, policies, etc.

b) Outstanding Invoices - Dan Smith

Dan went over this in the addendum to last meetings minutes.

c) Storage Unit Update - Dan Smith

Dan went over this in the addendum to last meetings minutes.

d) Member Benefits –Dan Smith

Dan has found a place where patches are 92 cents each with a 10% price guarantee as opposed to them usually costing \$1.50 each. This place doesn't do sample but we asked if they could send us something from any team.

e) Budd Bay Ball – Debbie Lainfiesta

Debbie desperately needs help with the raffle items. If we don't get enough items we can do a 50/50 raffle. Monti says he's working on raffle prizes.

Tickets to the event will cost \$35 per person/\$60 per couple. You can also buy raffle packets in advance and do not need to be present to win. The price includes a meal, two drink tickets, and a small donation to the club.

The profits will go towards the Vision Fund and we hope for participation from all 4 teams including parents and supporters.

There will not be separate invitations from the tickets.

We are shooting for the date of February 20th. It will be semi-formal.

Trevor has a friend who may be able to provide a live band and Dan knows someone who can dj.

We're going to want to market and sell tickets as much as possible.

Melissa will put an event in the paper telling those that are interested to email info@buddbayrugby.com for details.

No tickets will be sold at the door because we have to give the Urban Onion a number in advance. All ticket sales should be done by Feb 15th.

f) Youth Clinic Program Planning

Tabled. Dan and Rachel will work on this.

g) Policy Development Update

Dan wants to revise the Bylaws to have a staggered election so that some experienced board members are retained each time. Also, he wants a 6 month period between the election and when the new person takes office so that a better transition between officers can be accomplished.

h) Membership Forms

Tabled.

i) Sponsorship Update.

Ballyhoo has verbally agreed to a \$4500 sponsorship. The board voted to give Zale one ticket to the Budd Bay Ball as a thank you.

Monti suggested we ask her for a donation for the raffle..

VII. New business (30 minutes)

a) Club/Team CIPP Registration

Dan is chairing a fact finding committee for PNRFU to figure out what the Pac Coast union does with the \$50,000+ per year that is paid to them by members of PNRFU as a part of their CIPP registration. As part of this committee, Dan won't be recommending a reduction in CIPP dues but will recommend that funds be diverted to PNRFU directly to help the development of rugby in this region.

USA rugby has a Team CIPP registration. Currently each individual Budd Bay team registers individually for a fee. Dan believes that all teams are able to register under the club name saving \$450 per year. He will look into this for next August.

b) Men's DIII Playoff's

The DIII playoffs will be hosted by Budd Bay on April 4th and 5th. There is a \$100 fee per team for 6 teams. There will be a plate, cup, bowl format. BBRFC is responsible for the social and the hardware. Rachel suggested the Fraternal Order of the Eagles as a place to host.

Dan is taking the lead on organizing hotels and other logistics.

VIII. Next Meeting Date – February 18th.

IX. Adjournment

Minutes submitted by: Melissa Fritcher, Secretary