

**Budd Bay Rugby Football Club**  
**Board of Directors – Activities Summary**  
May 2009

This summary of activities takes the place of an official meeting, previously scheduled for May 20, 2009.

**I. Next Meetings**

- a. The next regular meeting of the Board of Director's is at 6:30pm on June 17, 2009, at the City of Tumwater's "main" conference room on the first floor. Our July meeting will be on July 15<sup>th</sup> and the AGM will take place on Sunday, July 26<sup>th</sup> at 1pm, location TBA (suggestions?)

**II. Newsletter**

- a. Melissa Fritcher has agreed to complete the Summer newsletter. We hope to have a working draft by the 15<sup>th</sup> and have the final out at the end of June. If you have any articles (or the teams have any, please follow up), make sure we are getting them to her ([secretary@buddbayrugby.com](mailto:secretary@buddbayrugby.com)).

**III. Web Updates**

- a. You may have noticed the recent updates to the website.
- Main page has been re-arranged to add a blog feed and consolidate other items. Goal being to improve communication among all our members. We increase our "range" by talking as a club to the club and giving appeals and requests that much more exposure.
  - A blog has been added to facilitate ease of spreading the news. "Approved" contributors (pres, vp, secretary, team reps, etc.) can sign in and send a message. Also gives us an archive of material that can be used for the newsletter.
  - Messages automatically distribute to ALL groups – so this blog is for "club business" only (informational, not operational). Team related discussions would happen solely at the group level, unless an appeal is being made to the club as a whole.
- b. Also, team pages are being updated. If there is anything particular that you (or your teams, please ask) would like to see on there, send it to me in an email and I'll get it posted.
- c. There is now a "dues" page tab at the top. Should be self-explanatory.

- d. Other new page is one for a discussion on the Vision Fund. There is just a placeholder up there now.

#### IV. Austin, TX Update

- a. The men travelled to Austin, Texas, and represented us well. Saturday was an excellent match against the #3 seed, Beaumont RFC from CA. A well contested match (for those of you keeping track at home on Facebook, I sent off a score by score update each day), the Buffaloes fell by 12. Beaumont went on to the Final round.
- b. On Sunday, the scoreline does not accurately represent anything about the game. Poor (horrid is more like it) field conditions and a slightly under-qualified sir coupled with individual issues on the squad all led to a 31-5 defeat of the Buffaloes by Phoenix. My opinion, Buffaloes were the stronger team and should have been the victor. Just wasn't in the cards that day.
- c. Flights – apparently, no hitches. A couple of questions due to changed names, but all went well.
- d. Hotels – probably a little too nice for the crowd, but it worked well. A lot of nice amenities on site, including pool.
- e. Vans – worked well. Extra insurance costly, but worth it given the risks.
- f. Travel costs: **\$17,306.98** including polo's and plus some incidentals for game day (water, oranges, etc.)
- g. Total funds *pledged*: **\$17,050** Total funds collected: **\$15,158**

**Outstanding: \$1,892**

All those with outstanding balances have had the costs added to their player accounts. I have spoken with each one personally and they have all agreed to get payments in.

3 players no-showed for the trip, 1 of which paid (Kurt Webb). TJ Radasa and Andre Guyette did not pay and have been unreachable since.

#### V. Treasurer Report

- a. Our current balance is **\$10,874** minus pending field expenses for the Spring season. Kyle is following up with the Parks Depts. to collect the invoices.
- b. All players with current balances have been sent statements. Total outstanding invoices = **\$5,189.44**
- c. The Board needs to have a discussion on fee collection – do we want to go that route, when it is appropriate and other details.
- d. Program Balances (as of 6/2/09):
  - Buffaloes – **(\$334.36)**

- Bandits - **\$2,494.40**
  - Barbarians - **\$2,250.27**
  - Steelheads - **\$803.26**
  - It is my understanding that a ~\$1,400 exists for the Steelheads for the use of the RAC that never materialized. The Barbarians took advantage of the open fields, but will only take a nominal amount off the top. It is very likely that the Steelheads will go into the red financially. We will have to set dues (or find sponsors to help cover costs) for the coming season.
  - Budd Bay RFC - **\$5,522.21**
- e. As the men's team is negative, any discretionary spending (tournament fee's, training, equipment, team gear, etc.) can not be approved until payments and fall season dues start rolling in.
- f. I have obtained a club credit card. The intention is to build club credit, just as you would personal credit. The balance will be paid in full each month.

## VI. Banquet Summary

- a. Overall, a very good start to an annual event that has a lot of potential.
- b. Debbie did an excellent job coordinating and decorating.
- c. Vision "launch" was apparent success.
- d. Caterer and facilities left some items to be desired, but I think we have learned from the experience (such as getting a written quote and sharing in bar sales)
- e. Need a DJ, without exception, for next year.
- f. Club was charged \$72 for a broken door, caused by a player with the men's team
- g. Underage drinking was an issue. There were a couple of individuals from the women's team that showed up intoxicated. I don't know if anyone was served at the event, but the women and the level of intoxication was clearly identified by a number of people at the event.
- This presents a negative light on what we are trying to accomplish, especially with parents and other non-team people at the event.
  - Since we obviously can't do anything now, how do we prevent this from happening, or do we care?
- h. Total expenses: \$3,280.45
- i. Total Revenues: \$3,677.16

j. Profit: **\$396.71**

- When I have a free moment, I will transfer \$400 from the club funds into a savings account designated for the Vision Fund.

## **VII. Youth Clinic Program Planning**

- a. Tom Cusack will be the contact person for the Youth Clinic
- b. We have provided Lacey with the event information.
- c. Tom can provide more information here.
- d. Tom Cusack will need assistance from volunteers to ensure that the clinic is a success.
  - If you are, or know someone that is, interested in helping (it will be fun, trust me) – please let Tom know asap.
- e. I will prepare a web page announcing the program and providing the registration materials

## **VIII. Barbarians Update**

- a. Coaching
- b. Appeal
- c. Players Disciplined

## **IX. Super Saturday – June 13<sup>th</sup>**

- a. Dan Santana ([jonnyrigger@yahoo.com](mailto:jonnyrigger@yahoo.com)) is lead. Please direct any questions to him.
- b. Website has been updated with information
- c. Eugene & ORSU (men & women) have stated they will be coming – no one else. If you have contacts with area teams, NOW is the time to making those calls and sending those emails. We need at least 20 teams.
- d. Tacos are on the menu, t-shirts have been ordered. Unfortunately, due to the timing of a number of things, I still haven't seen a copy of the design. (I was informed late last week that it was already in production)
- e. Trophies are in process.
- f. Evergreen is charging \$400 for the fields.
- g. We do not have an event sponsor again this year. All costs will be borne by the senior teams relative to the number of teams registering for each. Profits will be distributed in the same manner.

- h. At the April meeting, Lena offered to facilitate either a food or clothing drive to benefit CYS (community youth services) at our Tatunka 7's tournament. She will provide additional information and needs to the board and membership. Where do we stand with this?

**X. Fields**

- a. Should be good on reservations for training space through Sept 15(?)
- b. Need to collect invoices from Spring

**XI. Board Vacancies**

- a. The following vacancies need to be filled for the coming year(s):
  - Vice President
  - Secretary
  - Senior Team Representative
  - At-Large Member
- b. If you are leaving a position, please consider some folks that you would nominate and why they would be a good fit. It would be good to have a conversation with nominee's before the AGM to discuss interests and other logistics. Having some assistance identifying replacements help with a smooth transition.
- c. The nominee for Treasure is Ms. Erin Louis. We interviewed Erin for the position and agree that she is a good fit based on her accounting background and interests.

**XII. Inventory**

- a. I am looking to complete the club inventories on June 18 after work. At that point, EVERYTHING from all teams should be back in the storage unit.
- b. I could use some help organizing and counting... anyone volunteer or are you going to make me beg?

**XIII. Vision Fund Project**

- a. The Spring Banquet was a success and set the groundwork for us to move into the next phase of club development, literally.
- b. A draft plan has been developed and distributed
- c. A "vision committee" is being formed of interested individuals. This committee will begin the planning necessary to move us down the road. The folks currently being approached represent all levels of the club and there is room for participation from everyone.
- d. More fundraisers will be absolutely necessary – along all levels. Grants will need to be focused on.

e. A web site dedicated to the process is under development.

#### **XIV. Coaching**

a. Coaches are needed on all levels:

- Buffaloes: Chris Cousins would like to remain as head coach.
- Bandits
- Steelheads
- Barbarians

#### **XV. Grants & Sponsorships**

- a. Cutter's Point? - Kyle McKown informed the board that Cutter's Point Coffee Roasters is interested in setting up a coffee container for donations at home matches. Additionally, they will be donating a coffee basket as a prize for the raffle at the ball. Kyle will move forward on this. It was recommended that coffee be made available at U19 games, for parents. It is possible that people may want the coffee at senior team games as well. Cutter's Point will be responsible for getting the coffee items to the matches and setting up/tearing down whatever is involved.
- b. TransAlta: Cathy Irelan and Kris Manicke dropped off an application for some potential sponsorship. At first glance, it doesn't appear to be viable, as we are outside the geographic region they look to contribute to. Is there someone that would like to follow up on this?
- c. Women's grant is coming up. Is there someone from the Women's team that would like to take that on?
- d. Ballyhoo - we need to collect the final \$500. I will try and collect that soon.
- e. Olympic Crest Coffee - this will be an on-going fundraiser available for all the teams. I will be posting the information online, including forms, and descriptions on how the process works. Any team, player or anyone else can use this as a means to raise funds.