



*Budd Bay Rugby Football Club  
Board of Directors*

Meeting Agenda

July 15, 2009

555 Israel Road SW, Tumwater, WA 98503

6:30 p.m. – 8:00 p.m.

I. **Call to order**

Dan called the regular board meeting to order at 6:35 pm.

II. **Roll call**

The following board members were present: Dan Smith, Debbie Lainfiesta, Tom Cusack, Rachel Doyle and Casey Kilduff. Kyle McKown, Mike Steenhout and Monti Sorem were excused. Members Pat and Zackary Norton also attended the meeting.

III. **Officer Reports**

A. **VP** – no reports.

B. **Treasurer** – Smith reported the current bank account balance is \$15,016.78. Outstanding invoices include \$1,500 to Bucknell, \$700 to PNRRS and City of Lacey fields. All other bills should be paid for the Spring season. Shorts and socks need to be re-ordered for the coming seasons.

C. **Fields** – Smith reported that after a review of the Bucknell invoice, Kyle determined that the club had been overcharged by approximately \$600. It has been reviewed by Bucknell and Kyle's estimation of costs is accurate. Fields reservations for Fall matches have not been complete. Kyle continues to work with the City to get them done. Casey asked what to do with game times for the traveling teams. Smith stated that we should remain flexible to allow for the appropriate travel time.

Smith reminded everyone the importance of reviewing invoices for accuracy and when doing any business with the club where there are financial obligations involved to 1) always get a written quote, 2) track use or quantities, and 3) carefully review invoices to make sure they match what is expected.

D. **Senior Rep** – no reports.

E. **U19 Rep** – no reports.

F. **At-Large** – Casey Kilduff reported the Bandits earned ~\$300+ at the recent garage sale and \$550 from Capitol City Pride for volunteering the event. She also reminded the group of upcoming events in support of the



Bandits, including the August 15<sup>th</sup> Kickball Tournament (all ages) and the August 30<sup>th</sup> Poker Tournament (21+).

#### IV. **Barbarian Proposal** – discussion only (Pat Norton)

Pat Norton presented ideas for a Barbarian training facility located at his property off Yelm Hwy, approximately 10 minutes east of Bush Bark. Norton has been working extensively with local contacts to solicit goods and service donations and has been very successful. Proposed facilities include a groomed and irrigated training field, with lights as necessary, parking, bathroom and potential meeting space. This facility would be for the U19 Barbarian program only. Norton reported that there would be no financial impact on the club; it would be paid for by himself and the donations of goods and service received. Norton requested that he receive a receipt for the donated space (or other relevant tax deduction as so authorized by the IRS) and that the boys commit to field/facility maintenance.

The Board discussed the proposal and stated they would return a response to Member Norton in the next few weeks.

#### V. **Open issues**

A. **Newsletter Review & Approval** – With no newsletter in hand, as promised by Melissa Fritcher, Smith asked the Board for direction on what to do with this season's newsletter. Smith stated that there are a few articles that have been provided to Melissa, that they just need formatting, printing and mailing. Casey Kilduff agreed to pull the final draft together and prepare the newsletter for mailing.

B. **Vision Fund: Operation Pitch & Clubhouse** – Smith reported that he will kick off the Vision Committee in August. He requested that anyone interested in serving on that committee to let him know. He will report regularly on the happenings with the committee; however, he will strive to separate the functions so to not burden the daily operations of the club. Smith reported that he is working with potential donors already and has been contacted by a local community group possibly interested in a possible partnership.

C. **Concussion Policy** – Smith shared an email received from both the City of Lacey and Olympia. Both require the club to submit a statement of compliance before fields will be allocated. Additionally, the club will be required to train coaches and administrators and have parents and athletes sign an informational sheet as part of their membership packet. Smith stated that the prime intent of this policy is to consider the safety of a player at all times. Smith will revise the current concussion policy for approval at the AGM.



## New Business

A. **Coaching Staff Recommendations** – Smith outlined his recommendations for coaching in the coming season. Jerry Quirke, 10-year club veteran has confirmed his interest in working with the men. Chris Cousins has confirmed his interest in coaching the women. Coach Cousins detailed his level of commitment and affirmed his interest to the Board. Discussion of coaching needs and options for both senior and U19 teams. Smith motioned to approve the recommendations in order that the coaches and team management could begin coordinating for the coming season. Motion was seconded and approved unanimously.

B. **Outstanding Debts** – Outstanding invoices from all levels of the club amount to over \$5,000. Team Representatives and Coordinators were reminded to discuss the invoices with their members and collect outstanding amounts. Per Dues Policy revisions that were accepted at the June 2009 meeting will require us to enforce non-payment as voluntary resignation of membership and the player will not be allowed to participate.

C. **Dues Level Recommendations** – Smith reviewed recommendations on dues levels for the coming year. For the senior teams, they are to remain at \$125 for ½ season, and \$250 for the full season. For the U19 Barbarians, Smith recommended no change. Member Norton stated that at the last Parent meeting, they discussed an increased dues amount to help offset social costs. Norton recommended a \$25 increase. Smith asked Norton to confirm with the Parents before the Board would take action. Smith recommended an increase to the U19 Steelheads of \$10, stating negative operating revenues for the season. Smith reviewed the recommendation and made motion. Motion was seconded and approved unanimously.

VII. **AGM Date / Location** – Smith offered his house again for the upcoming Annual General Meeting on July 26<sup>th</sup> from 1-3pm.

VIII. **Adjourn** – Smith adjourned the meeting at approximately 8:25 pm.