

# ***Budd Bay Rugby Football Club Board of Directors***

## ***Meeting Minutes***

March 26, 2008

5702 22<sup>nd</sup> Ave. SE, Lacey, WA 98503

### **I. Call to order**

Dan Smith called to order the meeting of the Budd Bay Rugby Football Club Board of Directors and team administrators at about 6:30 p.m. on March 19, 2008, at 5702 22<sup>nd</sup> Ave. SE, Lacey.

### **II. Roll call**

Board members present included Monte Sorem, Mike Steenhout, Dan Smith, and Amanda Haines.

### **III. Approval of minutes from last meeting**

Minutes from the Jan. 24, 2008, board meeting were approved.

### **IV. Member Comment**

### **V. Items Not on Agenda**

### **VI. Open Issues**

- a. Board member updates:
  1. Steenhout — We're getting information together from the youth teams for their tax returns. Also, there may be a contact for T-shirts and hats.
- b. Coaches Meeting Update: Dan said another coaches meeting has yet to be scheduled. They are still working to coordinate schedules.
- c. Work Plan Review: Smith reported the status of several items: He said Steenhout has begun reviewing the budget. Field allocations are now done. Tournament spaces are done for Goff on Rugby and for Super Saturday, but invitations still need to go out to teams. An organizational meeting will be set to do that. Also, T-shirts need to be designed for Super Saturday. There are still boxes of recruiting cards available if teams need them. Ballyhoo is our only club sponsor at this time. There will be no highway cleanup this year, as in years past. The Department of Transportation pulled our sponsorship of this effort. Finally, at the May meeting, Smith said we need to begin planning the barbecue and awards, discuss a possible fireworks fundraiser in July, and hold a budget meeting.
- d. BBRFC Yearbook: Smith said the yearbook is designed and ready to go, but with a pricetag of \$2,000 and no commitment from the teams to fund-raise, it's not a feasible project this year. We will try to pick it up again next year.
- e. Roster Update: No team reps present.
- f. Recruitment Plans: No team reps present.

- g. Sponsorship: The women's team is still looking for an additional sponsor. Sponsors are also needed for the youth teams, said Smith.
- h. Financial Plan Update: Steenhout said we need to start thinking about building infrastructure to support the club's goals for the next six months. These goals include: a unified training program, one that would be consistent yet flexible between the youth and adult teams; more involvement across team lines (for example, youth and adult players attend each others' trainings and matches); a joint social for both youth and adult players; a trailer for the U19 boys since only one truck is available now for hauling gear; a scrum sled (a donor has pledged \$700 but a sled will cost between \$3,000 and \$6,000); sponsors for the U19 girls (the team posted a loss of \$1,000 to \$1,200 last year); and summer touch rugby for youth.

## VII. New Business

- a. Storage Unit: Smith reported that Chris Cousins is looking into options for a larger unit.
- b. Scrum Machine: See above.
- c. Senior Team Awards: Smith said Melissa Fritcher is working on finalizing plans.
- d. Meeting Dates: The next meeting was scheduled for 6:30 p.m. May 21.

## I. Adjournment

Smith adjourned the meeting at about 8 p.m.

Minutes submitted by: Amanda Haines, Secretary

Minutes approved by: BBRFC Board of Directors